



**Atorkor Development Foundation**

ATORKOR DEVELOPMENT FOUNDATION  
ANNUAL REPORT  
FOR THE YEAR ENDED  
31<sup>st</sup> MARCH 2017

**(A company limited by guarantee)**

WEBSITE ADDRESS

**[www.adfatorkor.org](http://www.adfatorkor.org)**



**<https://www.facebook.com/ADFAtorkor>**

ATORKOR DEVELOPMENT FOUNDATION

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Website: [www.adfatorkor.org](http://www.adfatorkor.org) Registered Charity in Ghana reg. No. G 8950

UK Charity with registration number 1120603

## **ATORKOR DEVELOPMENT FOUNDATION TRUSTEES' REPORT**

The trustees have the pleasure of presenting the annual report for the Atorkor Development Foundation for the year ended 31st March 2017.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

Atorkor Development Foundation was originally set up as a charitable company limited by guarantee in September 2006. In August 2007, Atorkor Development Foundation gained registered UK charity status with registration number 1120603 and following a special resolution by its trustees, applied for deregistration as a company effective from 28 July 2009. The original Memorandum and Articles of Association which formed its governing documents have since being amended to reflect its new status as an unincorporated registered charity.

#### **Recruitment and Appointment of Trustees**

Due to its focus on Atorkor and its surrendering villages in Ghana, most of the original trustees were invited to join because of their links to Atorkor. The original trustees are required to serve for a minimum of 3 years and can serve for a further 3 years if re-elected.

#### **Trustees Induction and Training**

Most of the trustees are already familiar with the work of the Foundation due to their association with the village of Atorkor. All trustees are nevertheless provided with copies of the Foundations governing documents and invited to periodic update meetings.

In future, it is envisaged that all trustees will undertake at least one trip during their term in office to Atorkor to acquaint themselves with the ongoing projects as well as new emerging needs of the communities we seek to serve.

#### **Risk Management**

The trustees have conducted a review of the major risks to which the Foundation is exposed. A risk register has been established and is updated at least annually. Where appropriate, procedures have been established to mitigate the risks the Foundation faces. Significant external risks to funding have led to the development of a major fundraising initiative to attract grant funding in the coming years.

#### **Organisational Structure**

Atorkor Development Foundation is managed by a trustee body of six members who are responsible for the strategic direction and policy of the charity. Besides links to Atorkor, the current trustees also come from a variety of professional background ensuring a good skill mix on the board.

The Foundation currently has no staff members in the UK meaning day to day management of the Foundation is carried out by the chairman who reports routinely to the trustees in meetings.

**ATORKOR DEVELOPMENT FOUNDATION  
TRUSTEES' REPORT (continued)**

**OBJECTIVES AND ACTIVITIES**

The objects of the Atorkor Development Foundation are as follows:

- a) To relieve poverty, hardship and distress among the people of Atorkor and surrounding villages in Ghana, UK and other parts of the world by such exclusively charitable means as the trustees may from time to time determine;
- b) To advance education, skills and training and employment opportunities for children and young people of Atorkor origin residing in Ghana and anywhere in the world through the establishment and maintenance of schools and training facilities, provision of equipment, facilities and amenities
- c) To preserve and protect good health in Atorkor, Ghana and Africa;
- d) To promote and encourage better agricultural practices in Ghana and Africa in order to ensure food security.

In the year under review, much of the Foundations work was focussed on education health and employment/job creation.

**ACHIEVEMENTS AND PERFORMANCE**

The Foundation's activities over the past year were focused in the following areas:-

**MEDICAL**

**Atorkor Medical Clinic:**

The refurbishment of the medical clinic built in 2007 has been completed. All the outside windows affected by rust have been replaced. New burglar proof bars and mosquito nets have been fitted, roof leakages fixed, electrical items including fittings replaced and both inside and outside of the building have been painted. ADF Medical Clinic has been judged the best in the area. The head nurse, Vida has been on a course for midwifery in readiness for the opening of the new Maternity Centre. This shows real dedication of the medical staff. A Brix computer plus printer has been installed in the medical centre. It remains the property of ADF.

**Medical Laboratory:**

The second phase of the Medical laboratory project has been completed. All the necessary equipment, operational supplies were purchased and the benching (Cabinetry) installed. A qualified laboratory technician has been employed. A BRIX Computer and printer have been purchased for the laboratory to enable the technician to print out results; leaflets etc. and keep in regular contact with the UK. The Foundation received a grant of £11,200 from a Family Foundation in London for this phase. The Laboratory became operational in February 2017.

## ATORKOR DEVELOPMENT FOUNDATION TRUSTEES' REPORT (continued)

### The Maternity Block

The construction of the new maternity unit by the Ghana Government is progressing very well. The building has been roofed.

## EDUCATION

### Basic School

**Kindergarten Project:** The construction of the kindergarten block for the basic school is progressing well. The building is an 8-unit classroom, 2-floor building with offices and toilet facilities. The Royal Masonic School for Girls (RMSG) is funding the ground floor at the cost of £35,000. The Foundation and the oversite concrete have been completed. They have just started the block work. The ADF has so far received a total of £29,556.23 from the RMSG. The £35,000 will be insufficient to finish the ground floor and the RMSG would need to raise more funds. The community has so far been very helpful in providing communal labour to support the project. The first floor would be financed by the ADF at an estimated cost of £23,650.

**The Royal Masonic School for Girls (RMSG) 2016:** The group of 23 students including 3 teachers from the RMSG spent two weeks in Atorkor from 30th July 2016 to 12<sup>th</sup> August 2016. They were given a wonderful and memorable welcome by the community on arrival in Atorkor. The group had earlier arrived in Accra on 29<sup>th</sup> July 2016. The parents of a Ghanaian student at the RMSG hosted a dinner for the group on their arrival in Accra. The students ran a Holiday Club. The RMSG students and their teachers were partnered with the local students and teachers. Each partner girl received a new uniform from the RMSG. It was a huge success.

The Foundation would like to thank Mrs. Adele Ruddock who was in Atorkor 2 weeks before their arrival and spent further 2 weeks to work with the local team to support the group.

**Speech and Prize Giving Day:** The Speech and Prize Giving Day of the Atorkor M/A Basic School took place on Tuesday 9<sup>th</sup> August 2016. A total of 45 students were awarded and as usual the Foundation sponsored it.

**Table Tennis:** Two students have achieved scholarships after being successful in the locality table tennis competition. This is a key area that ADF should monitor as it is the students working hard to improve their own education.

**Child Sponsorship:** A new system has been put in place by Mrs. Adele Ruddock. There are 20 students at present being sponsored in Basic school. Each student has a profile including a photo, all the students are required to write a letter to their Sponsors, but if unable to write, they are encouraged to draw a picture with a short message. ADF has purchased a camera for the children to take photos of themselves doing various activities within school time and external activities.

**ATORKOR DEVELOPMENT FOUNDATION  
TRUSTEES' REPORT (continued)**

**Atorkor Vocational Training Institute (AVTI)**

**Solar Project:** Ms. Peta Hall is working with a Canadian philanthropist to install solar panels for AVTI. Panels would be manufactured in Canada and then shipped to village. Funding has been offered for this. The Foundation has recommended a feasibility studies for the project. As a result, an engineer from Canada will spend a week in Atorkor to carry out the feasibility studies. As part of the project an electrical instructor from AVTI will travel to Canada for training. The Foundation has suggested that as part of any contract there must be a maintenance fund built in.

**Internet Facility for the Village:**

The positioning of the Internet Mast in the Basic School has now been decided because of the commencement of the Kindergarten building. The contract is being prepared together with a business plan to bring income to ADF.

**Fundraising:**

Charity Dinner held on 18th June 2016 – raised £5,100. The Foundation is grateful to all those that helped make it a success. A special vote of thanks to Dr Anang and Mrs H Anang for all the effort to make it a successful event.

**Shipment To Ghana:**

A consignment of office chairs and IT equipment including monitors, furniture for the new Kindergarten building, books, teaching aids and materials, fabrics and electrical items donated by Mrs. Adele Ruddock and 700 pieces of brand new shirts, shorts and dresses of various sizes donated by Mr. & Mrs. Watts were shipped to Atorkor.

**1) FUTURE PROJECT:**

- i) Continuation of the kindergarten project for the basic school.
- ii) Demolition of AVTI Hostel due to structural issues

The trustees would like to extend their profound gratitude to all the organisations and Individuals who contributed immensely to the work of the Foundation over the past year.